

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: Karen Ross

County area (local councils and parish meetings only):

**Financial year ending 31 March 20xx**

Prepared by (Name and Role): Karen Ross Clerk/RFO

Date: 03/05/2022

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Current	975.62	
Deposit	14,311.36	
Dev Control	750.02	
Play Area	3,083.76	
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		19,120.76
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>19,120.8</b>