

**MINUTES OF THE REMOTE ANNUAL MEETING OF
DUMMER PARISH COUNCIL HELD
ON Monday 21st June 2021 AT 7.00 PM**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Julian Jones (Chairman)	√		
Cllr Dr Manuela Gazzard	√		
Cllr Mrs Sheila Harden	√		
Cllr Derrick Penny	√		
Cllr Barry Dodd	√		

ALSO, IN ATTENDANCE:

Karen Ross – Clerk, County Councillor Henderson(7pm-8pm), Borough Councillor Hannah Golding and 1 member of the public.

210601 To receive and accept apologies for absence.

Apologies were **NOTED** from Borough Councillors Paul Gaskell and Diane Taylor

210602 To receive and note any declarations of pecuniary interest relevant to the agenda.

There were no declarations of pecuniary interest relevant to the agenda
RECEIVED

210603 The approve as a correct record the minutes of the Dummer Parish Council meeting held on 24th May 2021.

The minutes of the Dummer Parish Council meeting held on 24th May 2021 were **APPROVED** as a record of the meeting

210604 To open the meeting to members of the public.

A question was raised regarding the pre-protocol letter. It was confirmed that a pre-protocol letter had been sent by the Parish Council to Basingstoke and Deane Borough Council legal department requesting that the Development control meeting which approved the warehouse house is rerun due to errors in the meeting. This can be done as the decision notice has not yet been issued due to the call-in requests made to the Secretary of State. The call-in requests were submitted by 6 MPs as well as CAGE and the Parish Council. The Call-in is based on national criteria and Caborn principles different from those addressed by the pre protocol letter, which is a precursor to Judicial review.

**210605 To receive reports
County Councillor Juliet Henderson**

Cllr. Henderson reported that:

- She is on the Education Policy Group at Hampshire County Council
- She is very keen to promote Village lifestyle.
- Cllr. Henderson is pleased to see Dummer has 20mph limit and is working on having the same limit for North Waltham. She will be meeting Councillor Russell Oppenheimer – Executive Member for Highways Operations to discuss this and other local highways issues.

Cllr Hannah Golding

She reported

- The appeal for Park Farm Oakley commences tomorrow
- She is now the Portfolio Holder for Economic Development and Property portfolio

Cllr Jones

He reported that:

- The event to mark the retirement of PC Andy Reid has been delayed to July because of Covid restrictions
- The hospital has delayed the consultation.
- Broadband work took place at Dummer Down Farm
- There are several footpaths around the Village need clearing
- Manydown extension. It was confirmed that Cllr Diane Taylor is the chairman on the Manydown Overview committee
- 2 New PCSOs have replaced PC Reid, they are Andy Jones and Ross Holdsworth

210606 To approve requests for Payments for April, May, June

The payment Requests for June were **APPROVED**

All payments made in Quarter 1 can be found as Appendix A

210607 To note the current financial situation and the reconciliation of the May bank balance

The current financial situation was **NOTED** and the reconciliation of the Bank balance between the bank statements and financial report was

APPROVED

April and May's financial update sheets can be found as Appendix B

The Clerk confirmed that the Play Audit Contract had been signed and that it would run from June to May at a cost of £750 plus VAT per annum

210608 To note the Internal Audit response and consider recommendations therein.

Control area Issue Recommended Action Reserves

The reserves of the council currently stand at 17 months of revenue expenditure which is significantly in excess of the guidance in para 5.32 here Projects should be brought forward to use precepted funds for the benefit of the community.

Action: The Parish Council is mindful of this as due to Covid and lockdown spending has been limited.

Bank reconciliation approval

It is not clear whether members are seeing the actual bank statement that supports the approved reconciliation. Once Lockdowns end and physical meetings resume, members in turn should check the bank statement.

Action: Bank statements are seen by Councillors and are initialled to show that the figures match with the financial update sheet

Confidential minutes

During the year the council went into closed session but the minutes do not specify a reason or outcome. Meetings should always be open to the public unless there is a stated matter (such as HR) under discussion.

Action: The minutes referred to are the March Minutes this has been rectified

Capital expenditure

When the decision was taken to purchase new noticeboards, the cost was not clearly minuted. In all capital expenditure and contract decisions, the expected cost should be minuted at the point of approval.

Action: This has now been rectified

Asset register

Assets of nominal value should always be included at £1 each so that ownership can be tracked. The asset register should be updated over the coming months.

Action: This has been updated and will be approved at the June meeting for approval

- 210609 To complete Section 1 of the AGAR**
Section 1 was **APPROVED** and **COMPLETED**
- The Certificate of exemption was **APPROVED**
Proposed by Cllr Harden
Seconded by Cllr Dodd
All members voted unanimously
- 210610 To complete Section 2 of the AGAR**
Section 2 was **APPROVED** and **COMPLETED**
- 210611 To consider the grant request from Dummer Village Hall for £693 for stage curtains**
It was
RESOLVED
that under afforded Local Government 1972 Section 137 to grant the Village Hall £693 for stage curtains.
Proposed by Cllr Mrs Harden
Seconded by Cllr Penny
All members voted unanimously
- 210612 To consider membership of the Lawn tennis Association at a cost of £120 and operate an online booking system.**
It was
RESOLVED
To become a member of the Lawn tennis Association at a cost of £120 and to operate an online booking system.
Proposed by Cllr Mrs Harden
Seconded by Cllr Dr Gazzard
All members voted unanimously
- 210613 To approve the Asset Register**
The Asset Register was **APPROVED**
- 210614 To consider the purchase of a bench at the Tennis Courts using S106 funds**
It was
RESOLVED
to the purchase of a bench at the Tennis Courts using S106 funds
Proposed by Cllr Penny
Seconded by Cllr Dr Gazzard
All members voted unanimously

210615 To consider any planning applications

T/00273/21/TCA

Pond Cottage Dummer Basingstoke Hampshire RG25 2AH

T1T2T3 Ash: fell.

T4 Beech: crown lift to 7m.

T5 Beech: crown lift to 6m.

The Parish Council requires a map indicating what trees this application is referring to.

T/00248/21/TCA

10 Bible Fields Dummer Basingstoke T1 Silver birch: fell

T2 Sycamore: fell.

T3 short row of Hazel: crown reduction - reduce the height to between 20 and 25 feet (based on an estimated height of 30 feet, shape

The Parish Council has no objection to this application

T/00250/21/TCA

Poppy Field House the Drove Down Street Dummer RG25 2AD

T1. Fell semi mature Norway Maple to Coppice Height. Has Basal Decay and is in the way of building works. We will be planting another

The Parish Council do not wish this Tree to be removed to facilitate the building works but would not be averse to felling should it be proved the Tree is decayed.

21/01197/FUL

Hounsme fields

Construction of 2 no Gypsy and traveller pitches, both independently service with an amenity building large trailer and touring caravan with parking and landscaping and engineering works (in connection with the planning permission 15/04503/OUT).

The Parish Council wish to object to this application for the following reasons:

It has not been demonstrated that the proposed development would provide:

- i. adequate means of access at the junction of the access road with the public highway that would not cause undue interference with the safety and convenience of users of the adjoining highway
- ii. adequate swept path analysis for all vehicles likely to access and egress the site to ensure they would not interrupt the free flow of traffic on the public highway and thereby add to the hazards of roads users at this point

The proposed development would result in an incongruous and visually harmful form of development that would be detrimental to the character and appearance of the area. The proposal is contrary to Policies EM1 and EM10 of the Basingstoke and Deane Borough Local Plan 2011-2029, Policy 26 of the Planning Policy for Traveller Sites (August 2015) and the guidance contained within the National Planning Policy Framework (March 2012).

The proposed development is also contrary to CN 9 Transport and CN5 of the Local plan in that the application as

- i) It will have an adverse impact upon local amenity and the natural history environment
- ii) is not located within a reasonable distance of local services with capacity including education establishments, health and welfare services shops and community facilities.

- iii) Whilst there is an appreciation that this site will potentially include a school no formal planning permission for this has been granted and therefore established facilities should be the only consideration. St Marks school is some 3.6 miles from this site although it is not known if this school has capacity. The nearest senior school is 4.4 miles from this location. The Doctors surgery in Beggarwood is located 2.8 miles from this site and has been in special measures.

- iv) There is not safe and reasonable access to the highway, public transport services and sustainable transport option. There is currently no public transport servicing this area. whilst there is a consideration that Transport may be provided due to the Warehouse, the facility despite approval this has not yet been agreed, again any application should be considered on the facts as the date of submission and not wishful thinking.

- v) This development has been put on the periphery of the site close to existing properties, this is not appropriate and should be sited more centrally, it is contrary to item g) as there will be no integration with the new development community. As with the Basingstoke Golf Club site the development should “consume its own smoke”.

- vi) The proposed development is contrary to 5.44 of the local Plan as it states that sites close to power lines should be avoided.

The Parish Council would also expect to see that there is a clearly demonstrated need for these pitches prior to any permission given as stated in the local plan Policy C7. This has not yet been provided by the developer or Basingstoke and Deane Borough Council.

The Tree protection barriers adjacent are unsightly

This proposed development would also cause less than substantial harm to the setting of the Grade 2 listed buildings Southwood Farmhouse and its significance as an historic farmstead within a rural setting. The harm caused would be by virtue of urbanising and eroding its rural context which is integral to their significance and appreciation. The benefits of the development would not sufficiently outweigh the less than substantial harm, and as such the proposal does not comply with section 66 of the planning (listed buildings and conservation Areas) Act 1990 and is contrary to policy EM11 and SS3.12 (g) of the Basingstoke and Deane local plan 2011-2029 and the guidance contained within the National Planning Policy Framework (2019) guidance contained within the National Planning Policy Framework (2019).

The proposed area was allocated for Allotments which now appear to have been removed from the application

The proposed siting is in a flood area

Lockable gates – vehicles waiting to access the site could lead to congestion in Trenchard Lane.

Consultation on proposed extension of the 50mph speed limit on A30 Winchester Road, Dummer

The Parish Council requests that the extension of 50mph limit on the A30 to bifurcation of the A30 and A33 to the crematorium access and beyond the bridge over the A303 slip road. The limit from Southwood Junction up to The Sun public house should be reduced to 40mph.

210616 To consider new premise license application at Dummer Down Farm

The Parish Council is concerned that the access will be via Dummer Down Lane. Access should be via the A30 Duxford Lane and into the Farm NOT via Dummer Down Lane.

The Parish Council should be consulted on the Traffic Management Plan as indicated in paragraph d) of the Licence Objectives included in the Applicant's New Premises Licence request. Signage should indicate both the arrival and departure routes along the A30 for the safety of Dummer residents.

210617 To receive an update regarding Glebe Close Planning proposal

It was confirmed that Antler Homes had contacted the parish council and advised them that they intend to develop Glebe Close. They have proposed 2 development options. Proposal 1 is the build of 9 Houses and proposal 2 is comprised of 30 houses which will incorporate land owned by a landowner in the Village. Antler had requested that Parish Council facilitate their consultation on the Parish Council website and Facebook page. The Parish Council was unanimous in declining this request as it felt that the Parish Council did not want to give the impression it was in favour of this land development where a previous development application has been refused on appeal by the Planning inspectorate.

210618 To note the parliamentary boundary review

This was **NOTED**

210619 To agree the date of the next meeting

It was agreed to hold the next meeting was agreed provisionally as 19th July 2021 and 20th September 2021.

Appendix A
Quarter 1 payment requests

April

FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Karen Ross	Salary	£265.30	April	Electronic
HMRC	Tax	£66.20	April	Electronic
James Dodd	Maintenance	£65.00	1740	Electronic
Cllr Penny	Expenses	£47.71	April	Electronic
DM Payroll	Payroll 21/22	£95.00	1431	Electronic
HALC	Membership	£403.51	4350	Electronic
Vision ICT	Website	£42.00	12890	Electronic
Karen Ross	Expenses	£50.50	April	Electronic
Vision Signs	Noticeboard	£2,184.00		Electronic
Karen Ross	Salary	£265.10	May	Electronic
HMRC	Tax	£66.40	May	Electronic
ICO	Registration	£40.00		Electronic
Total		£3,590.72		

May

FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Karen Ross	Salary	£265.10	April	Electronic
Kare Ross	Expenses	£10.00	May	Electronic
HMRC	Tax	£66.40	April	Electronic
Total		£341.50		

June

FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Karen Ross	Salary	£265.30	June	Electronic
Kare Ross	Expenses	£10.00	June	Electronic
Open spaces	Membership	£45.00	64273	Electronic
HMRC	Tax	£66.20	June	Electronic
Cornerstone Barristers	Legal Advice (planning)	£1,800.00	153654	Electronic
Kingsley Smith	Legal Advice (planning)	£1,080.00	31200	Electronic
ICO	Data Protection	£35.00	2021/22	Electronic
Do the numbers	Internal Audit	£175.00	12/1115	Electronic
Total		£3,476.50		

Appendix B
Financial Update Sheets

Monthly sheet April 2021			
		Balance Bought Forward	17,714.29
		Interest	0.14
		Precept	7,650.00
		VAT refund	733.15
		BDBC Grant	1,495.00
			27,592.58
FPO	Karen Ross	Expenses	50.50
FPO	DM Payroll	Payroll Services	95.00
FPO	D Penny	Expenses	47.71
FPO	HMRC	Tax	66.20
BP	Vison ICT	Operation Forth Bridge	42.00
FPO	Vision Signs	Noticeboard	2,184.00
FPO	HALC	Membership	403.51
FPO	Karen Ross	Salary	265.30
			3,154.22
		Balance as at 30th April 2021	24,438.36
		Current Account Balance	8,694.87
		Deposit Account Balance	12,660.04
		Play Area	3,083.45
			24,438.36

Monthly sheet May 2021			
		Balance Bought Forward	24,438.36
		Interest	0.14
			24,438.50
FPO	James Dodd T/A Vic Lee	Maintenance-01752	285.00
FPO	Zurich Insurance	Insurance	471.20
FPO	Kingsley Smith solicitors	Legal Planning advice (50%)	540.00
FPO	Cornerstone Barristers	Legal Planning advice	1,800.00
FPO	ICO	Data protection	35.00
FPO	HMRC	Tax	66.40
FPO	Karen Ross	May Salary	265.10
FPO	Kingsley Smith solicitors	Legal Planning advice (50%)	540.00
			4,002.70
		Balance as at 31st May 2021	20,435.80
		Current Account Balance	4,692.17
		Deposit Account Balance	-
		No 2 Account	12,660.15
		Play Area	3,083.48
			20,435.80