

**MINUTES OF THE ORDINARY MEETING OF
DUMMER PARISH COUNCIL HELD ON
MONDAY 11th July 2022 AT 7.00 PM**

DUMMER PARISH COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Julian Jones (Chairman)	√		
Cllr Dr Manuela Gazzard		√	
Cllr Mrs Sheila Harden	√		
Cllr Derrick Penny	√		
Cllr Barry Dodd	√		

ALSO, IN ATTENDANCE: Karen Ross- Clerk and Borough Councillor Hannah Golding.

- 220701 To receive and accept apologies for absence.**
Apologies were **RECEIVED** and **ACCEPTED** from Cllr Dr Gazzard due to work commitments.
Borough Councillor Hannah Golding and County Councillor Juliet Henderson also submitted their apologies.
- 220702 To receive and note any declarations of pecuniary interest relevant to the agenda.**
There were no declarations of pecuniary interest relevant to the agenda **RECEIVED**.
- 220703 The approve as a correct record the minutes of the Dummer Parish Council meeting held on 13th June 2022.**
The minutes of the Dummer Parish Council meeting held on 13th June 2022 were **APROVED** as a correct record of the meeting.
- 220704 To open the meeting to members of the public.**
There were 3 members of the public in attendance
- 220705 To receive reports**
Chairman to the Parish Council Julian Jones
Councillor Jones reported:
- He attended a meeting with Maria Miller on the Local Plan
 - He attended a Round Table meeting with Kit Malthouse regarding Rural Crime
 - He met with Greg Chapman regarding the access to the Golf Club development. Questions have been raised regarding the HCC comments and S106 and Greg will respond in due in course.
 - There has been WhatsApp discussion regarding speeding in the Village although the Parish Council has not approached directly.
 - The Parish Council has received communication from BDBC regarding a Neighbourhood Plan meeting. It would seem that a resident has instigated this.

County Councillor Juliet Henderson

County Councillor Juliet Henderson's report can be found as Appendix A

220706

To approve requests for Payments for July

The payments as listed in the table below were **APPROVED** for payment

FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Karen Ross	Salary	£273.38	July	Electronic
Karen Ross	Expenses	£10.00	July	Electronic
Do the numbers	Internal Audit	£175.00	12/1271	Electronic
HMRC	Tax	£68.40	July	Electronic
C Luff	Tree work	£384.00	1020	Electronic
J Dodd	Maintenance	£395.00	1958	Electronic
Total		£1,305.78		

220707

To note the current financial situation and the reconciliation of the bank balance

The current financial situation was **NOTED** and the bank reconciliation was **SIGNED**. The Financial report can be found as Appendix B.

It was noted that £1,000 grant has been received to drain the pond. It was noted that a working group of interested residents on the pond was being coordinated by Cllr Mrs Harden.

220708

To note the Internal Audit response and consider recommendations therein.

The Audit Report was **NOTED**. This can be found as Appendix C
Councillors agreed to complete a new register of Interest Form
Members of the public will no longer be named in the minutes.
Standing orders will be considered every May.

The Parish Council agreed to move the money in the bank account specified for the play area and move the CIL money into that account.

220709

To consider the grant request from Victim Support

It was agreed not to issue a grant to Victim Support.

220710

To consider registering as Rule 6 for the upcoming appeal for Oakdown Farm

It was

RESOLVED

to register as rule 6 pending legal advice and allocate £2,000 to start the process

Proposed by Cllr Penny

Seconded by Cllr Mrs Harden

All members voted unanimously to accept this resolution.

220711

To consider any planning applications

220711.01

21/01482/RES

Parcels B1A, B1B, B1C And B2 At Hounsome Fields

Reserved Matters Application pursuant to outline application

15/04503/OUT for the erection of up to 363 residential units of a mix of detached, semi-detached and terraced dwellings and flats; car parking and garages, internal access roads, footpaths, parking and circulation areas; footpath links and informal paths; public open space/amenity space; hard and soft landscaping and other infrastructure and engineering works. Construction of multi-use games area

An additional meeting with the Planning officer with Cllrs Penny and Jones will be requested.

- 220711.02 22/01656/LBC and 22/01655/HSE**
The Nook Up Street Dummer
Raising height of existing chimney and internal alterations including installation of new fireplace surround
The Parish Council has no objection
- 220711.03 22/01213/FUL**
Land At Breach Farm Breach Farm Lane
Operation works associated with the creation of a new wildlife lake and landscaping
This decision will be devolved to 3 Councillors after investigation.
- 220711.04 22/01567/RES**
Basingstoke Golf Club Winchester Road
Reserved Matters approval for the appearance, landscaping, layout and scale in respect of a Gypsy and Traveller Pitch in accordance with Condition 3 of the Outline Planning Permission 19/00971/OUT.
The Parish Council agrees with the concerns of Hampshire County Council regarding passage of caravans on a low-loader through the development in their letter of 5 July 2022. The junction particularly A30 northbound has been changed since the original approval which is a material change. There is also a concern that the roundabout access road has not completed and that no clear period for retention of the temporary secondary access is agreed.
- 220712 To agree the retrospective Tree works to the Lime Trees on the grass verge in Up Street**
It was
RESOLVED
to agree the retrospective Tree works to the Lime Trees on the grass verge in Up Street
Proposed by Cllr Penny
Seconded by Cllr Mrs Harden
All members voted unanimously to accept this resolution
- 220713 To agree the date of the next meeting**
The date of the next meeting was 12th September 2022 unless an urgent meeting is required.

APPENDIX A



Hampshire County Councillor Report

July 2022

Childcare over the Summer holidays

Details of Ofsted registered childcare, activities and leisure services (and lots more information for families), can be found in the Hampshire Family and Information Services Hub directory: fish.hants.gov.uk

If your child who has a special educational need or disability, then check out services with a Local Offer flag. For further details on how your child will be supported: <http://fish.hants.gov.uk/.../directory/localoffer.page...>

If you need help with paying for childcare go to www.childcarechoices.gov.uk/

Not able to find the childcare services you need? Use our Childcare Request Form: <http://childrenshampshirecc.researchfeedback.net/s.asp...> or email childcare@hants.gov.uk for further assistance.

Supported Transport Consultation

If you use Dial-a-Ride, Call and Go or Taxishare services in your local community or hold a Concessionary Travel bus pass you will want to know about changes we are proposing to our financial support for these schemes. Our consultation is open until Sunday 24 July.

The proposals seek to continue to deliver effective services, within a reduced budget, through:

- Making operational changes to supported passenger transport services (including supported bus services, Dial-a-Ride, Call & Go, Taxishare and Minibus Group Hire services)
- Removing some discretionary enhancements to the Concessionary Travel Scheme currently funded by the County Council, including, for example, no longer providing taxi vouchers as an alternative to a Disabled Person's Bus Pass

- Increasing the contributions users pay for some services, eg. introducing a £1 fare for all Taxishare services and increasing the charge for replacing lost and damaged bus passes. There is no charge for replacing a stolen pass. The consultation is available here: <https://www.hants.gov.uk/.../consulta.../passenger-transport>

Defibrillators at our Household Waste Recycling Centres

Hampshire County Council has announced that life-saving defibrillators will be available soon at all 24 HWRCs. The sites are run by the private contractor Veolia, on behalf of the county council and are visited by over 1.5m residents every year. Having this equipment available to use in an emergency could help to save lives.

Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

Hampshire Highways supports Fostering Hampshire Children

The fact is that there are more vulnerable children and young people than foster carers available to care for them.

That's why it was good to launch a new initiative designed to attract more people to fostering. Cllr Roz Chadd who is Hampshire County Council's Cabinet member for Children's Services and Simon Watson from our highways maintenance contractor Milestone Infrastructure. Hampshire Highways now carry the details of [Fostering Hampshire Children](#).

Classical Concerts at the Royal Victoria Country Park

Experience the sounds of high quality chamber music with a new programme of concerts in the beautifully renovated chapel at [Royal Victoria Country Park](#), where [Wessex Sinfonietta](#) has just been appointed resident orchestra <https://www.hants.gov.uk/News/29062022Chapelconcert>

HCC Trading Standards prosecution for unlawfully transporting puppies

Well done to [Hampshire County Council Trading Standards Service](#) who have assisted in the prosecution of two people who unlawfully transported and sold 43 puppies.

Hampshire Trading Standards recently assisted Southampton City Council with an investigation of this nature, whereby puppies were fraudulently being entered into the UK using the PETS scheme when in fact they were for onward sale.

Despite previous advice 43 puppies were found to have been brought in during the period October 2020 – August 2021. The sellers were neither an authorised transporter, nor licenced to sell dogs in the UK. Puppies were sold using more than one online sales platform and account, and money laundering offence were committed.



This case was heard at Southampton Crown Court and sentenced on 21st April 2022. The two defendants pleaded guilty sentenced to 18 months custodial reduced to 12 months for early plea, suspended for 2yrs, and 12 months custodial reduced to 9 months for early plea, suspended for 2yrs. This demonstrates how seriously the courts take such action.

It can often be tempting even if you know something isn't quite right to give that puppy a new home, to rescue it as such, however by doing so you are feeding the system as that is exactly what some illegal sellers pray upon. It is best to walk away and report your suspicions for the health of the puppy, their mother and potential future litters.

Find out what you should look out for when purchasing a pet here:

<https://getyourpetsafely.campaign.gov.uk>

You should report suspect unlicenced breeders to your local District/Borough or Unitary Council Animal Licencing Team. If you believe an animal has been falsely advertised or illegally imported, you should report this to your County or Unitary Council Trading Standards Team.

You can read more about [Hampshire County Council's](#) advice here:

<https://www.hants.gov.uk/.../news/unscrupulous-breeders>

**Appendix B
Financial Situation**

Monthly sheet June 2022			
		Balance Bought Forward	21,546.38
		CIL receipt	41,462.90
		Interest	0.19
			63,009.47
FPO	Zurich Insurance	Insurance	477.52
FPO	Dick Randell	Playground Inspector	450.00
FPO	HMRC	Tax and NI	68.40
FPO	James Dodd T/A Vic Lee	Maintenance INV 01942	395.00
FPO	Staff	Expenses	123.76
FPO	Signrite	Road Sign	192.00
FPO	Staff	Salary	273.38
			1,980.06
	Balance as at 30th June 2022		61,029.41
	Current Account Balance		260.93
	Deposit Account Balance		56,934.59
	Development Control		750.05
	Play Area		3,083.84
			61,029.41

DUMMER PARISH COUNCIL						
SUMMARY RECEIPTS & PAYMENT ACCOUNT						
1st QUARTER ENDED 30 JUNE 2022						
Annual Budget	Actual-v-Budget				Figures shown exclusive of VAT	
		RECEIPTS			£	£
15300	50%	Precept (1st instalment)			7,650.00	
10	5%	Bank Interest			0.49	
1480	2931%	Other			43,378.85	
		TOTAL RECEIPTS				51,029.34
PAYMENTS						
5,000	21%	Net Salaries & Allowances (Apr-June)			1,025.26	
0	0%	HCC - Pension Contributions (e'ers & e'			-	
120	0%	Clerk's Expenses Net VAT (Apr-Jun)			-	
350	85%	Administration			296.48	
50	0%	Chairman's Allowance			-	
4000	52%	Repairs & Maintenance			2,065.00	
650	73%	Insurance Premium			477.52	
500	0%	Grants & Donations			-	
250	0%	Section 137			-	
100	0%	Training			-	
300	0%	Hall Hire			-	
250	0%	Audit Fees			-	
650	69%	Subscriptions			449.91	
150	0%	Publications (LCR)			-	
360	8%	Communications			30.00	
0	0%	Playground Inspection			375.00	
500	681%	Miscellaneous			3,406.15	
0	0%	VAT on payments			995.37	
13,230						
		TOTAL PAYMENTS				9,120.69
		BALANCE BROUGHT FORWARD on 01/04/2022				19,120.76
		ADD Total Receipts (as above)				51,029.34
		LESS Total payments (as above)				9,120.69
		Balance Carried forward 30/06/2022				61,029.41
These cumulative funds are represented by:						
		Current Account (per bank statement)			260.93	
		Deposit Account (per bank statement)			56,934.59	
		Dev Control fund (per bank statement)			750.05	
		Play Area (per bank statement)			3,083.84	
						61,029.41

APPENDIX C
Internal Audit Report

Subject: Review of matters arising from Internal Audit for 31 March 2022

Following my visit today, please find below the list of matters arising.

The internal audit was carried out in accordance with the requirements of the [Audit and Accounts Regulations 2015](#) and the guidance and instruction in the [Practitioners Guide 2022](#)

Test	Matter arising	Recommended Action
A	<i>Appropriate accounting records have been properly kept throughout the year</i>	
	The records of the council comply	With this test
B	<i>This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for</i>	
Standing orders	This document was not reviewed during the year – an AGAR test.	The May 2022 approval covers the following year.
Public session GDPR	Minutes of councils cannot be amended once signed. This conflicts with the 'right to be forgotten' of GDPR.	It is best practice to avoid naming members of the public where possible.
C	<i>This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these</i>	
	The records of the council comply	With this test
D	<i>The precept budget resulted from an adequate budgetary process, progress against the budget was regularly monitored, the reserves were appropriate</i>	
	The records of the council comply	With this test
E	<i>Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for</i>	
	The records of the council comply	With this test
F	<i>Petty cash payments were properly supported by receipts, all petty cash was approved and VAT appropriately accounted for</i>	
	Not applicable to this Council	
G	<i>Salaries to employees and allowances to members we paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied</i>	
	The records of the council comply	With this test
H	<i>Asset and investment registers were complete and accurate and properly maintained</i>	
	The records of the council comply	With this test
I	<i>Periodic Bank reconciliations were carried out during the year</i>	
Bank accounts	The council holds four bank accounts increasing risk and adding	It would be worth moving all funds into one bank account for

	administration time and cost for updating mandates.	administrative clarity.
<i>J</i>	<i>Accounting statements prepared during the year were prepared on the correct accounting basis, agreed to the cash book, supported by an adequate audit trail and debtors and creditors recorded.</i>	
	The records of the Council comply	with this test
<i>K</i>	<i>Certified Exempt in prior year</i>	
	The records of the Council comply	with this test
<i>L</i>	<i>Transparency Code</i>	
	The records of the Council comply	with this test
<i>M</i>	<i>Public Rights</i>	
DPI forms	The DPI forms on the borough website predate the last election and do not reflect the current council membership.	BDBC have a legal requirement to keep this record up to date.
<i>N</i>	<i>Publication of prior year AGAR</i>	
	The records of the Council comply	with this test
<i>O</i>	<i>Trust funds</i>	
	Not applicable to this Council	Not applicable to this Council
<i>P</i>	<i>Borrowing</i>	
	Not applicable to this Council	

Please find attached my invoice for the agreed fee