

**MINUTES OF THE ORDINARY MEETING OF
DUMMER PARISH COUNCIL HELD ON
MONDAY 11th March 2024 AT 7.00 PM**

DUMMER PARISH COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Julian Jones (Chairman)	✓		
Cllr Dr Manuela Gazzard	✓		
Cllr Mrs Sheila Harden	✓		
Cllr Sascha Mullen	✓		
Cllr Mrs Liz Nelson	✓		

ALSO IN ATTENDANCE: Wendy Reynolds–Clerk, Councillor Hannah Golding, 9 Members of the public.

- 240301 To receive and accept apologies for absence.**
RECEIVED apologies from Councillor Diane Taylor, Councillor Juliet Henderson.
- 240302 To receive and note any declarations of pecuniary interest relevant to the agenda.**
RECEIVED No declarations of pecuniary interest relevant to the agenda.
- 240303 To approve as a correct record the minutes of the Dummer Parish Council meeting held on 12th February 2024**
APPROVED as a correct record the minutes of the Dummer Parish Council meeting held on 12th February 2024 with a note of the misspelling of Councillor Sascha Mullens name.
- 240304 To open the meeting to members of the public.**
There were 2 residents who raised the following items:
- A resident raised the issue of road run off from Manor Farm access into the Pond on Up Street.
 - A resident raised the issue of salt bins to be located on Houndsome Fields.
 - A resident raised the issue of the noticeboard on Longacres and the quotes obtained.
- 240305 To receive reports**
County Councillor Henderson
NOTED Her previously submitted report can be found on the Parish Council website under the March Agenda and Minutes link.
- Chairman Council Julian Jones**
He reported the following:

- Parish Council comments on the Local Plan have been submitted.
- Steve Williamson has written to the Parish Council regarding the Houndsome Fields school site.
- Complaint has been submitted to Planning Enforcement on the state of the roads by Dummer Golf Course due to works. Roads in Houndsome Fields to be reported.
- The planning application on Dummer Down Lane (Ref: 23/00567/FUL) has been passed with conditions.
- Update on travellers sites and allotments.

ACTION Cllr Mullen to provide photos of Houndsome Fields road.

- 240306 To note the current financial situation and the reconciliation of the bank balance**
NOTED the current financial situation and the reconciliation of the bank balance. This can be found at Appendix A.
- 240307 To approve requests for Payments for March 2024**
APPROVED the requests for Payments for March 2024. The table can be found at Appendix B
- 240308 To approve the installation of a noticeboard at Longacre at a cost of £3,400 + VAT**
NOT APPROVED Investigate what quotes were received and/or obtain another quote as required.
- 240309 To consider planning applications**
240309.01 24/00302/FUL
The Garden Cottage Breach Farm Breach Farm Lane
Demolition of existing cottage, to be replaced with new replacement cottage.
NO OBJECTION
- 240309.02 24/00013/RET**
Oak Cottage, Dummer Down Lane
Change of use from agricultural land to residential land and erection of a summerhouse and shed (retrospective)
OBJECTION by Parish Council.
- 240309.03 To note the appeal Land at Hounsme Fields**
Planning Ref: 21/01197/FUL
BDBC Appeal Ref: 23/00052/REF
Inspectorate Appeal Ref: APP/H1705/W/23/3328096
Construction of 2 no. gypsy and traveller pitches, both independently serviced with an amenity building, large trailer and touring caravan with parking and landscaping and engineering associated works (in connection with outline permission 15/04503/OUT)
NOTED Parish Council to submit objection.

- 240310 To finalise the Section 106 response**
APPROVED The Section 106 response can be found at Appendix C.
ACTION Cllr Golding to raise a dialogue with BDBC regarding process.
- 240311 To agree purchase of a printer for Parish Clerk**
RESOLVED to purchase a printer at a cost of no more than £300.
- 240312 To agree the date of the Annual Parish Meeting**
AGREED that the date on the Annual Parish Meeting shall be held on 20th May 2024.
- 240313 To agree the date of the next meeting**
AGREED that the date of the next meeting shall be held on 11th April 2024.
- 240314 Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business. in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business**
- 240314.01 To consider staffing matters**
Employment Contract arrangements for new Parish Clerk.
- 240314.02 To consider legal matters**
To note letter regarding Oakdown Farm from solicitors has been submitted.

There being no further business the meeting closed at 9:15 pm

Appendix A

Monthly Sheet February 2024			
		Balance Bought Forward	220,458.24
		Interest	239.23
		S106 Funds	685.26
			221,382.73
FPO	Kingsley Smith	Legal advice	720.00
DD	Sky Business Services	Broadband	29.94
FPO	Expand Construction	Wall CIL grant	721.20
FPO	Parish Online	Maps	36.00
FPO	HMRC	Tax/NI	80.40
FPO	James Dodd	Maintenance - 2218	75.00
FPO	Karen Ross	Expenses	7.89
FPO	Kingsley Smith	Legal advice	5,000.00
FPO	Viking	Stationery	41.90
FPO	Karen Ross	Salary	321.70
FPO	SLCC	Membership	154.00
FPO	SLCC	CAB Book	141.80
			7,329.83
		Balance as at 29th February 2024	214,052.90
		Current Account Balance	4,099.23
		Deposit Account Balance	25,825.64
		Development Control	1,719.49
		Play Area/CIL	182,408.54
			214,052.90

Appendix B

March payment Requests				
FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Staff	Salaries	1,142.86	March	Electronic
SLCC	Membership	154.00	MEM248380-1	Electronic
SLCC	CAB Book	141.80	ORD509552-1	Electronic
Staff	Expenses	20.00	March	Electronic
Viking	Stationery	97.09	3834055	Electronic
Sky	Broadband	29.94	1559393	Electronic
Total		£1,585.69		

Appendix C

Section 106 Update sheet 2024 (final)

Name of Parish/ Town Council: Dummer Parish Council

Form completion date: 7.3.2024

Open Space & Equipped Play

Has this project previously been identified? (yes or no)	Location of project (site/road name and postcode/ what3words if possible)	Description of the project plus any relevant update (please ensure that the improvements described will accommodate additional use).	Total cost of the project (if known) Please attach a copy of any quotations received.	Target date for implementation
In part	Dummer Pond Up Street Dummer ///vital.bulb.though	<p>Dummer Pond is a rainwater and road run-off pond with no fresh flowing water. The pond was drained, cleaned and allowed to refill with rainwater in 2022. In addition an extra silt trap was added.</p> <p>The current project work includes: Installing mortised and notched post and split rail fencing for both safety and aesthetic reasons. A small amount of the original fencing remains but cable laying resulted in most being removed. Providing a small walkway over the edge of the pond to allow pond dipping safely and encourage observation of wild ducks. Adding an interpretation panel indicating wildlife identified in the pond. A2, oak, printed with supplied artwork. Water management, including daphnia, oxygenators in bulk and planting using mature plants</p>	<p>Ca. £9000 including labour.</p> <p>Each end post, connector post and rail in oak costs approx.. £300 and ca. 10 would be needed so £3000 + labour costs Approximately £2500 depending on design. See greenspace.co.uk Approximately £650 not including installation Daphnia £60. For £4 litres</p>	2024

			Oxygenators £45 in bulk Mature reeds and rushes £400	
No	Wayfarers Walk Between Dummer Village and Hounsome Fields, Precise site to be determined ///tonality.animates.nibbled	To encourage use of the Wayfarer's walk by residents of the village and the new residential areas by providing an interpretation panel showing the route through the two areas either side of the M3 and giving pointers to places of interest, cafes and facilities en route. Size A0 oak slanted waist height.	Approximately £900 not including installation	2025
No	Hounsome Fields	Negotiate with Hounsome Fields developer to enable fast charge/chargers to be installed in the community car park on Hounsome Fields. Regarding the electricity supply this may be possible as a booster station is already being installed to the rear on the play area and close to the community centre. This would be good for the local community in that area and the community of the surrounding area. The PC could consider contributing to the instillation costs out of S106 and/or CIL money if and when costs have been calculated and the project found to be feasible.	To be determined	2025/6

Sports Facilities

Has this project previously been identified? (yes or no)	Location of project (site/road name and postcode/ what3words if possible)	Description of the project plus any relevant update (please ensure that the improvements described will accommodate additional use).	Total cost of the project (if known) Please attach a copy of any quotations received.	Target date for implementation
---	--	---	--	--------------------------------

No	Dummer Recreation Ground off Down Street ///movement.verdict.daydream	To install a stationary in-ground basketball hoop and base for older children to use whilst younger children are using the play area. This will need an area of artificial surface to be installed as well.		
No	Dummer Recreation Ground off Down Street ///exclaim.surfaces.lousy	Replacement tennis court nets: Double size (42ft) matchplay quality and premium polyester headbands (as left up in all weathers) Interest has been expressed by new residents in the area in using the tennis courts and new equipment will encourage this use.	Ca. £520.00	

Allotments

Not applicable yet but new allotments at Hounsome Fields when constructed will be in the Parish.

Has this project previously been identified? (yes or no)	Location of project (site/road name and postcode/ what3words if possible)	Description of the project plus any relevant update (please ensure that the improvements described will accommodate additional use).	Total cost of the project (if known) Please attach a copy of any quotations received.	Target date for implementation