



DUMMER PARISH COUNCIL

Chairman: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Monday 20th May 2024 at 6:30pm at Dummer Village Hall, Up Street,
Dummer, RG25 2AK

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Julian Jones, Cllr Liz Nelson and Cllr Sascha Mullen

Councillors Absent:

Cllr Manuela Gazzard

Also in attendance:

Wendy Reynolds – Clerk, and 10 members of the public

240501

Chairman

RESOLVED Cllr Sheila Harden was elected as Chair for the ensuing municipal year

RECEIVED Signed Declaration of Acceptance form

240502

Vice Chairman

Cllr Harden put forward Cllr Manuela Gazzard for the post of Vice Chair. This was seconded by Cllr Liz Nelson.

RESOLVED Cllr Manuela Gazzard was elected as Vice Chair for the ensuing municipal year

DEFERRED Signed Declaration of Acceptance form until the Ordinary Meeting in June 2024

240503

Policies

AGREED To review and adopt policies to be deferred until the Ordinary Meeting held in June 2024

- 240504 Apologies**
Apologies were received from Cllr Juliet Henderson and Cllr Hannah Golding.
- 240505 Declarations of interest**
RECEIVED No declarations of pecuniary interest relevant to the agenda
- 240506 Minutes**
To approve as a correct record the minutes of the Dummer Parish Council meeting held on Thursday 11th April 2024.
Approved minutes can be found on the Dummer Parish Council website - <http://www.dummerparishcouncil.gov.uk/FullCouncil.aspx>
NOTED Minute ref: 240411 – Correction to wording. Should read 'BMC flooding in pond and run off'
APPROVED as a correct record (other than noted item above) the minutes of the Dummer Parish Council meeting held on Thursday 11th April 2024
- 240507 To open the meeting to members of the public.**
There was 1 resident who raised the following items:
- **NOTED** Question raised about the Oakdown Farm warehouse development. Advised that Planning are still waiting for reports, but resident was concerned that they would be out of time
- 240508 Reports**
NOTED Outgoing Chairman update
- Borough elections have been held
 - Parish Council have been asked to fell, or manage the sycamore trees in the 'Donkey Fields' opposite The Wheatsheaf on the Winchester Road. Cllr Juliet Henderson needs to give permission.
- RECEIVED** monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website
- 240509 Finance**
240509.01 To note the current financial situation and the reconciliation of the bank balance
NOTED the current financial situation and the reconciliation of the bank balance. This can be found at Appendix A.
- To approve requests for payments for May 2024**
APPROVED payment requests for May 2024

To acknowledge receipt of payments made to the Parish Council
NOTED payments were made to the Parish Council for the sums of £30,484.84 CIL Payment; £11,000 Precept payment; £4,674.10 VAT Refund and £1,525.05 Parish Council Funding for grass cutting

240510

Parish Clerk Phone

To approve moving to monthly contract

APPROVED to move Clerks phone to a monthly contact

240511

Monitoring Officer update

NOTED Grievance was brought to the Parish Council on 5th March 2024. The situation was investigated internally by the Parish Council and then referred onto the Monitoring Officer at Basingstoke and Deane Borough Council. As the Monitoring Officer and Parish Council were not getting a response from the complainant, the Chair of the Parish Council raised a vote to declare it null and void and it will be moved forward as dealt with. All Councillors voted in favour.

240512

Planning applications

240512.01

T/00215/24/TCA

Box House Up Street Dummer Hampshire RG25 2AJ

T1 – Ash – Fell as dying from Ash die back and poses a danger to users of public road that the tree overhangs.

NO OBJECTION

240512.02

24/00626/RES

Basingstoke Golf Club Winchester Road Kempshott Hill Basingstoke Hampshire

Reserved Matters approval for the appearance, landscaping, layout and scale in respect of 12no. dwellings and the provision of a local centre comprising a nursery, community centre and retail outlets (phase 4) in accordance with Conditions 3 and 4 of the Outline Planning Permission 19/00971/OUT, as varied by application 21/03327/ROC

NO DECISION

CARRIED FORWARD Councillors to request meeting with developers to understand the application fully and raise concerns over parking, access to the shop and the community centre.

240513

Agenda Items

To receive requests for agenda items for the June 2024 meeting

NOTED the following items were requested to be placed on the agenda for the June 2024 meeting:

- Neighbourhood plan
- Warding the Parish

240514

Date of the next meeting

AGREED that the date of the Annual Meeting shall be held on Monday 10th June 2024

There being no further business the meeting closed at 7:20pm

Appendix A

Monthly sheet April 2024			
		Balance Bought Forward	211,138.42
		Precept	10,000.00
		Parish Funding	1,525.05
		HMRC VAT Refund	4,674.10
		CIL	30,484.84
		Interest	208.69
			258,031.10
DD	Sky Business	Broadband	29.94
FPO	HMRC	PAYE	104.00
FPO	James Dodd	Maintenance	715.00
FPO	Viking	Stationery	25.13
FPO	Wendy Reynolds	Expenses	10.00
FPO	Wendy Reynolds	Salary	416.00
			1,300.07
		Balance as at 30th April 2024	256,731.03
		Current Account Balance	14,576.83
		Deposit Account Balance	27,397.32
		Development Control	1,473.49
		CIL	213,283.39
			256,731.03

Appendix B

May 2024 Payment Requests				
FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Hampshire Association of Local Councils (HALC)	Affiliation fees and Levy	£573.00	INV-6441	Electronic
Zurich	Insurance	£545.17	532364339	Electronic
Microsoft 365 subscription	Software	£103.20		Direct Debit
DM Payrol Services Ltd	Payroll administration	£120.00	3463	Electronic
MJR Services	Playground inspection	£187.50	INVDPC15042024	Electronic
HMRC	PAYE for April	£104.00		Electronic
HMRC	PAYE for May	£104.00		Electronic
Information Comissioners Office	Data Protection fee	£40.00		Direct Debit
Sky Business	Broadband	£29.94	1681453-0	Direct Debit
James Dodd	Maintenance	£415.00	2248	Electronic
Clifton Room	CIL training	£10.00		Electronic
Primary Tree Surgeons	Glebe Close tree trimming	£192.00	13323	Electronic
Wendy Reynolds	Salary	£416.00		Electronic
Wendy Reynolds	Expenses	£10.00		Electronic
Wendy Reynolds	Training	£225.00		Electronic
Total		£3,074.81		
Authorised by				
Authorised by				
Authorised by				