

DRAFT MINUTES



DUMMER PARISH COUNCIL

Chairman: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ORDINARY MEETING

Monday 8th July 2024 at 7:00pm at Dummer Village Hall, Up Street,
Dummer, RG25 2AK

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Manuela Gazzard – Vice Chair, Cllr Julian Jones, and Cllr Sascha Mullen

Also in attendance:

Wendy Reynolds – Clerk, and 0 members of the public

- 240701 The Chair opened the meeting at 7:00pm**
- 240702 Apologies**
RECEIVED apologies from Cllr Liz Nelson
- 240703 Declarations of interest**
RECEIVED No declarations of pecuniary interest relevant to the agenda
- 240704 Minutes**
To approve as a correct record the minutes of the Dummer Parish Council meeting held on Monday 10th June 2024
Approved minutes can be found on the Dummer Parish Council website (www.dummerparishcouncil.gov.uk)
APPROVED as a correct record the minutes of the Dummer Parish Council meeting held on Monday 10th June 2024

DRAFT MINUTES

240705 To open the meeting to members of the public

There was 1 resident who raised the following item:

- The vegetation on both sides of Dummer Down Lane is becoming a hazard as it very overgrown and is impeding sight of the road especially round corners

240706 Reports

RECEIVED monthly report from Cllr Harden:

- Cllr Harden and Cllr Jones attended the North Waltham Parish Council meeting to introduce themselves and being to develop more joined up working practices going forward
- Cllr Harden attended a Zoom presentation with the Greening Campaign. Cllr felt this was interesting but more suited to small towns than villages
- Cllr Harden has made contact with Richard Haas, Chair of Ellisfield Parish Council and will be attended their next meeting
- Cllr Mullen has successfully established contact with Remus in Hounsome Fields and First Port in Longacre
- Meetings will now be happening regularly. Still awaiting contact with Bloor
- Salt bins have been delivered and handed over to Remus for placement in Hounsome Fields
- Cllr Harden and Cllr Jones met with contractors to discuss resurfacing Post Office Lane. Details can be found in minute ref. 240713.02
- Cllr Harden has received comments regarding a drone being used over back gardens in the village. The resident stopped use when asked.
- Comments have been received regarding Model aircraft buzzing around
- Comments have been received about horses using footpaths – Clerk to print out footpaths maps for posting on Bus Stop noticeboard

RECEIVED monthly report from Borough Cllr Julian Jones

- Although there is very little going on day to day because of the elections, the Cllrs are receiving training on GDPR, planning and licensing and development control

DRAFT MINUTES

- Cllr Henderson needs to be made aware of the sycamore trees on the A303 junction with Dummer. They are reported to be injurious to horses held in the adjacent field

RECEIVED monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website

240707 Finance

240707.01 To note the current financial situation and the reconciliation of the bank balance

NOTED the current financial situation and the reconciliation of the bank balance. This can be found at Appendix A

240707.02 To approve requests for payments for July 2024

APPROVED payment requests for July 2024. These can be found at Appendix B

240708 Parish Warding

RECEIVED Cllr Harden gave an update on Warding the Parish. Now the election is over Cllr Harden will reestablish contact with Jack Grounds and confirm that the Parish Council wish to go ahead and ward the parish utilising the two already recognised polling districts

240709 CIL and Working Group plans

AGREED to carry out an online Parish Survey. Cllr Gazzard invited Cllrs to give comments. There will be special consideration regarding residents who are unable to use the electronic method of contributing to ensure they are able to have their say

AGREED to funding the survey by subscribing to www.surveymonkey.co.uk at a cost of £240

240710 Interest Income

RECEIVED comparison chart from the Clerk detailing current savings account interest rates. Cllrs to take away the information to read and decide which account to use

240711 Investment Strategy

RECEIVED a template Investment Strategy from the Clerk
AGREED to discuss and agree strategy at September meeting

240712 Communications

RECEIVED a draft Communications Strategy from Cllr Mullen and the Clerk. Cllrs will look over the proposal and strategy will be discussed and agreed at September meeting

DRAFT MINUTES

240713 To discuss any items of Parish maintenance

240713.01 Speed Indication Device (SID)

DEFERRED to agree purchase of new SID until September meeting as quotes are still being received

Cllr Harden updated the meeting to confirm the pole on Up Street is being moved

240713.02 Post Office Lane

RECEIVED updated quotes for maintenance

AGREED to carry out the work on Post Office Lane using D Hazell Surfacing and Construction Ltd. at a cost of £12750.00 plus VAT

240714 Planning Applications

240714.01 23/O3120/FUL

Location: Land At Oakdown Farm Winchester Road Dummer Basingstoke Hampshire Proposal: Demolition of three dwellings, outbuildings and related structures and construction of storage and distribution units (use class B8) with ancillary offices and gatehouses, associated infrastructure works (including parking and landscaping), and full details of site levels, access, drainage, tree retention and diversion of underground pipeline. (Phased and delivered across separate and self-contained plots)

OBJECTION

240714.02 24/O1464/AGPD

Location: Land At Dummer Down Farm Duxford Lane Dummer Basingstoke Hampshire Proposal: Timber open fronted portal frame barn

NO OBJECTION

240715 Agenda Items for September 2024

- All deferred items from this meeting
- Oakdown farm update
- Progress on PO Lane
- Update on application for dwellings on Hounsome Fields

240716 Date of the next meeting

AGREED that the date of the Ordinary Meeting shall be held on Monday 9th September 2024 at 7pm

DRAFT MINUTES

- 240717 Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business. in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business
- 240617.01 To consider legal matters
ITEM WAS NO LONGER REQUIRED

There being no further business the meeting closed at 8:12pm

DRAFT MINUTES

Appendix A

Monthly sheet June 2024			
		Balance Bought Forward	£254,540.93
		Interest	£276.26
		Bank compensation	£80.00
			£254,897.19
FPO	All Saints Church	Hall hire	£10.00
FPO	Primary Tree Care Ltd	Tree work (Glebe Close)	£192.00
DD	Vodafone	Clerks phone	£8.06
DD	Sky Business	Broadband	£29.94
FPO	Do The Numbers Ltd	Internal audit	£350.00
FPO	ESE Direct Ltd	Grit bins (Hounsome Fields)	£167.88
FPO	HMRC	PAYE	£149.00
FPO	James Dodd	Maintenance	£415.00
FPO	SLCC	Book	£52.90
FPO	Starboard Systems (Scribe)	Accounting software (setup)	£298.80
FPO	Wendy Reynolds	Salary	£596.00
FPO	SLCC	FILCA Training	£144.00
			£2,413.58
		Balance as at 30th June 2024	£252,483.61
		Current Account Balance	£9,807.64
		Deposit Account Balance	£27,454.39
		Development Control	£1,476.74
		Play Area/Cil	£213,744.84
			£252,483.61
		Signed:	
		Signed:	
		Signed:	

DRAFT MINUTES

Appendix B

July 2024 Payment Requests				
FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Scribe	Accounting software	£37.20	INV-6260	DD
Scribe	Accounting software (initial set	£298.80	INV-6259	Electronic
Sky Business	Broadband	£29.94	1804561-0	DD
CPRE	Membership	£84.00		Electronic
Wendy Reynolds	Salary	£494.10		Electronic
HMRC	PAYE	£123.40		Electronic
ESE	Grit bins	£139.90	331348	Electronic
Viking	Stationery	£152.09	4336637	Electronic
Mark Culverhouse	Playground Inspection	£187.50	INVDPC02072024	Electronic
James Dodd	Maintenance	£445.00	2271	Electronic
Vodaphone	Clerks phone (May)	£8.06	B5-646393108	DD
Vodaphone	Clerks phone (June)	£10.00	B5-649079800	DD
Total		£2,009.99		
Authorised by				
Authorised by				
Authorised by				