

# DRAFT



## DUMMER PARISH COUNCIL

**Chairman:** Councillor Sheila Harden

**Clerk:** Wendy Reynolds

**Tel:** 07436786896, **Email:** [clerk@dummerparishcouncil.gov.uk](mailto:clerk@dummerparishcouncil.gov.uk)

### MINUTES OF THE ORDINARY MEETING

Monday 13<sup>th</sup> January 2025 at 7:00pm at Dummer Village Hall, Up Street,  
Dummer, RG25 2AK

**Councillors Present:**

Cllr Sheila Harden – Chair, Cllr Liz Nelson, Cllr Julian Jones and Cllr Sascha Mullen

**Also in attendance:**

Wendy Reynolds – Clerk and 2 members of the public

- 250101      **The Chair opened the meeting at 7:00pm**
- 250102      **Apologies**  
**RECEIVED** from Cllr Manuela Gazzard.
- 250103      **Declarations of interest**  
**RECEIVED** No declarations of pecuniary interest relevant to the agenda.
- 250104      **Minutes**  
To approve as a correct record the minutes of the Dummer Parish Council meeting held on Monday 11<sup>th</sup> November 2024  
**APPROVED** as a correct record the minutes of the Dummer Parish Council meeting held on Monday 11<sup>th</sup> November 2024  
Approved minutes can be found on the Dummer Parish Council website ([www.dummerparishcouncil.gov.uk](http://www.dummerparishcouncil.gov.uk)).
- 250105      **To open the meeting to members of the public. The following points were raised:**
- A member of the public mentioned that, in reference to the amended plans for 2 Old Forge, they couldn't see the Parish Council's comment.

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Clerk has since checked and the comment is able to be viewed under 'Documents/Consultee Comments'.

250106

## Reports

**RECEIVED** monthly report from Cllr Harden:

- The first Newsletter was published in December 2024;
- Longacre now have a Parish Council noticeboard in place;
- Pumping station in Longacre still an issue after causing problems over the Festive Period with sewage overflow;
- Potential change of Footpath 2 route has been dropped at this time due to costing issues and lack of a suitable way forward;
- There has been a small spate of opportunistic break-ins on Hounsome Fields and the old Golf Course;
- The Parish Council are communicating with John Barker at Newlands about a meeting to discuss the Warehouse Development;
- Potential power issues over a downed electric pole after the recent storm have been rectified;
- Cllr Harden has met with Andrew Farquhar who owns the land adjoining Glebe Close and is submitting a development plan for the site by Easter 2025. Andrew Farquhar will be invited to brief Councillors before attending the Parish Council meeting on 10<sup>th</sup> February 2025 to present his proposal and answer questions.
- Cllr Henderson has asked Dummer Parish Council to host a session with the Head of Hampshire County Council, Cllr Nick Adams-King on the 24<sup>th</sup> February to talk about the role of the County Council and answer questions from residents.

**RECEIVED** monthly report from Cllr Julian Jones for Basingstoke Borough Council:

- Cllr Jones referenced Hampshire Devolution proposals. There would be a single elected Mayor with the County divided into multiple single tier Councils. Division into four Councils where Basingstoke and Deane Borough Council would join with Hook and Rushmoor Councils appears the most attractive option for the Borough.

**RECEIVED** monthly report from Cllr Juliet Henderson which can be found on the Parish Council website.

250107

## Finance

250107.01

**To note the current financial situation and the reconciliation of the bank balance**

**NOTED** the current financial situation and the reconciliation of the bank balance for November and December 2024. These can be found at **Appendix A and Appendix B** respectively.

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- 250107.02 To approve requests for payments retrospectively for December 2024 and for January 2025**  
APPROVED retrospectively payment requests for December 2024. These can be found at **Appendix C**.  
APPROVED payment requests for January 2025. These can be found at **Appendix D**.
- 250107.03 Budget 2025/2026**  
APPROVED the Budget as in **Appendix E**.
- 250107.04 Precept**  
The Precept was signed by Council.  
AGREED as £20,000.
- 250108 Warding**  
The draft Submission has been further reviewed due to feedback received. Cllr Harden will make contact with Jack Grounds, but it is felt that Devolution may have an impact on the process.
- 250109 Community Led Developments (CLD)/Community Land Trusts (CLT)**  
Mrs Wendy Gay has been looking into the options for how to introduce either a CLD or CLT in the Parish and has been in contact with other Parishes.  
  
Mrs Gay, Cllr Harden and the Clerk had a meeting with an established CLT and discussed their experience of the process. Mrs Gay's investigations will continue and progress will be reported in future meetings.
- 250110 CIL Survey**  
Cllr Jones had a suggestion of some amendments which he will forward to Cllr Harden and Cllr Gazzard.  
  
It was agreed to carry out a postal distribution leaflet drop to ensuring all members of the community were aware of the survey.  
  
AGREED Clerk to arrange for printing and distributing the leaflet to the Parish.
- 250111 CIL Grant application**  
Stafford Naiper has requested to apply for CIL money to resurface the paths at All Saints' Church. As the church is a listed Grade I building, is a central part of the general appearance of the village, and also due to the volume of visitors from both inside, and outside, the Parish, it was felt it would be of benefit to the community to ensure the safety and quality of the paths outside the church.  
  
AGREED to provide CIL money for the resurfacing.  
AGREED for Stafford Napier to gather three quotes for work and forward to the Clerk.

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- 250112 HGVs in Village**  
It was agreed that signage and cameras would be a possible deterrent. A potential ban of the right turn into the village from the A30 was also discussed.
- 250113 Basingstoke Golf Club**  
The Parish Council now have the figures for the amount of spoil going into the site and have requested all figures to be forwarded monthly going forward.  
  
The potholes have been filled temporarily.
- 250114 Basingstoke Golf Club**  
Power usage – deferred to March 2025 meeting.
- 250115 Community Centres**  
**AGREED** to arrange a meeting between Cllr Jones, Cllr Harden, Cllr Mullen and Sue Elkin to discuss the Community Centres management in both Hounsome Fields and the Old Golf Course. This is in response to correspondence received from Sarah Elkin requesting the views of the Parish Council.  
  
**ACTION** Cllr Harden to set up a meeting
- 250116 New Development Pumping Stations**  
There is some ambiguity over the responsibility for repairs of the pumping stations on the new development.  
  
**AGREED** Cllr Mullen to contact the Management Company to find out when and who they will be handed over to after they have left.  
  
**NOTED** The Chair thanked Cllr Mullen for spending time over the Christmas Period liaising with all parties.
- 250107 Recreation Ground Trustees**  
It has been agreed that, Wendy Gay and Liz Nelson will be new trustees. Meeting will be arranged by the Clerk in due course to get the Trustees formally agreed.  
  
**ACTION** Cllr Jones and Clerk to submit the Charity Report for both years 2022/2023 and 2023/2024.  
**ACTION** Clerk to set up a meeting to formalise new trustees.
- 250118 Meet and Greet**  
**AGREED** to hold a meet and greet session on 15<sup>th</sup> March 2025 between 10am-12pm. Location to be advised.

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**250119 Parish Maintenance**

**250119.01 Recreation Ground**

Land owners are required to control rabbit population under English Law. The recommended means of control is ferreting.

AGREED Cllr Harden to organise ferreting.

**250120 Planning Applications**

**250120.01 23/O2279/ROC**

**Location:** Parcels B1A, B1B, B1C And B2 At Hounsme Fields Trenchard Lane Basingstoke Hampshire

**Proposal:** Variation of condition 1 (plans) 21/O1482/RES to increase dwellinghouse sizes from 22no x 3no bedroom dwellings on parcel B1C to 22no x 4no bedroom dwellings and 17no x 3no bedrooms on parcel B2 to 17no x 4no bedroom dwellings.

**OBJECTION** on grounds of potential issues regarding parking, drainage and sewerage. The Parish Council would also like clarification that the extra bedrooms adhere to planning regulations on minimum sizing.

**250121 Agenda Items for March 2025**

- Steps in front of Well House
- Power usage of golf club

**241117 Date of the next meeting**

AGREED that the date of the Ordinary Meeting shall be held on Monday 10<sup>th</sup> February 2025 at 7pm

**There being no further business the meeting closed at 8:56pm**

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## Appendix A

Monthly sheet November 2024			
		Balance Bought Forward	242,188.03
		Interest	210.90
		VAT Refund	5600.82
			<b>247,999.75</b>
DD	Scribe	Accounting Software	37.20
FPO	HMRC	PAYE	130.00
FPO	James Dodd	Maintenance	415.00
FPO	Viking Direct	Stationery	164.34
FPO	Vision ICT	Email Accounts	144.00
FPO	Wendy Reynolds	Salary	520.00
DD	Vodafone	Clerk's Phone	11.20
FPO	All Saints' Church	Room Hire	20.00
FPO	HMRC	PAYE	130.00
FPO	MJR Services	Playgroung Equipment Repair	195.00
FPO	RP Commercial Services Ltd	Drain Clearance	588.00
DD	Sky Business	Broadband	29.94
DEB	Easy Florist Supplies	Tree Stand	58.98
FPO	Dummer Village Hall	Grant	525.00
FPO	Festive Lights Ltd	Christmas Lighting	170.25
FPO	Greenbarnes Ltd	Noticeboards	3,334.28
FPO	Overton Gallery	Christmas Tree	80.00
FPO	Wendy Reynolds	Salary	520.00
			7,073.19
			<b>240,926.56</b>
		Current Account Balance	4,900.13
		Deposit Account Balance	32,590.02
		Development Control	1,483.55
		CIL	201,952.86
			<b>240,926.56</b>

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## Appendix B

Monthly sheet December 2024			
		Balance Bought Forward	240,926.56
		Interest	181.06
			<b>241,107.62</b>
DD	Scribe	Accounting Software	37.20
DD	Vodafone	Clerk's Phone	11.20
FPO	Croombs Electrical Ltd	Plug Socket Installation	140.10
FPO	HMRC	PAYE	146.20
FPO	James Dodd	Maintenance	95.00
FPO	MJR Services Ltd	Playground Inspection	187.50
FPO	Vision ICT	Website Hosting	161.26
DD	Sky Business	Broadband	29.94
FPO	Kingfisher Direct Ltd	Rubbish Bins	383.96
FPO	Wendy Reynolds	Salary	584.89
			<b>1,777.25</b>
		Balance as at 31st December 2024	<b>239,330.37</b>
		Current Account Balance	3,956.17
		Deposit Account Balance	32,615.02
		Development Control	1,484.69
		CIL	201,274.49
			<b>239,330.37</b>

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## Appendix C

December 2024 Payment Requests				
FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Greenbarnes Ltd	Noticeboards	£3,334.28	18690	FPO
Easy Florist Supplies	Christmas Tree Stand	£58.98	Order #8006422	DC
Festive Lights Ltd	Christmas Tree Lights	£170.25	WEB8122897	FPO
Dummer Village Hall	Grant payment	£525.00	NOVEMBER	FPO
Wendy Reynolds	Salary	£584.89	NOVEMBER	FPO
HMRC	PAYE	£146.20	NOVEMBER	FPO
Sky Buisness	Broadband	£29.94	2112790-0	DD
Vodafone	Clerk's Phone	£11.20	B5-673887549	DD
Scribe	Accounting Software	£37.20	INV-7855	DD
Overton Gallery	Christmas Tree	£80.00	6588	FPO
Croombs Electrical Services Ltd	External Power Socket Installation (VH)	£140.10		FPO
Kingfisher Direct Ltd	Bins for Longacre	£383.96	10050495	FPO
Vision ICT	Website hosting Feb '25 - Jan '26	£161.26	19423	FPO
MJR Services	Playground Inspection	£187.50	INVDPC25112024	FPO
James Dodd	Maintenance	£95.00	2345	FPO
Total		£5,945.76		
Authorised by				
Authorised by				
Authorised by				

## Appendix D

January 2025 Payment Requests				
FROM	ITEM	AMOUNT	INVOICE NO	PAY METHOD
Scribe	Accounting Software	37.20	INV-8029	DD
Sky Business	Broadband	29.94	2175800-0	DD
Vodafone	Clerk's Phone	11.20	B5-677456241	DD
Wendy Reynolds	Salary	541.63	January	FCO
Wendy Reynolds	Expenses	8.00	January	FCO
HMRC	PAYE	135.40	January	FCO
James Dodd	Maintenance	£75.00	2358	FCO
Total		838.37		
Authorised by				
Authorised by				
Authorised by				



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## Appendix E

### BUDGET 2025-2026

Dummer Parish Council

Expense	Predicted 2024-2025	FY 2024/2025 Budget	FY 2024/2025 Variance to Actuals	FY 2025/2026
Net Salaries and Allowances	£ 7,855.00	£ 5,150.00	(2,705.00)	£ 8,000.00
Clerks Expenses	£ -	£ -	23.00	£ 30.00
Chairmans Allowance	£ -	£ -	-	£ 50.00
Hall Hire	£ 30.00	£ -	(30.00)	-
Adminstration	£ 640.00	£ 500.00	(140.00)	£ 850.00
Audit Comission (Audit Fees)	£ 770.00	£ 670.00	(100.00)	£ 800.00
Insurance	£ 490.00	£ 550.00	60.00	£ 550.00
Subscriptions	£ 770.00	£ 550.00	(200.09)	£ 850.00
Playground Inspection	£ 750.00	£ 750.00	-	£ 750.00
Grants and Donations	£ 525.00	£ 525.00	-	£ 525.00
Repairs and Maintenance	£ 6,500.00	£ 4,500.00	(2,000.00)	£ 6,500.00
Communications	£ 560.00	£ 420.00	(140.00)	£ 615.00
Section 137 Payment	£ -	£ 500.00	500.00	£ -
Training	£ 170.00	£ -	(170.00)	£ 700.00
Miscellaneous	£ -	£ -	-	£ -
Projects	£ -	£ -	-	£ -
Tree Work	£ 195.00	£ 50.00	(145.00)	£ 50.00
<b>Total Budget Expenditure</b>	<b>£ 19,255.00</b>	<b>£ 14,165.00</b>	<b>(5,047.09)</b>	<b>£ 20,270.00</b>

### INCOME BUDGET 2025-2026

Dummer Parish Council

Receipts	FY 2024/2025 Actuals YTD	FY 2024/2025 Budget	FY 2024/2025 Variance	FY 2025/2026
Precept	£ 20,000.00	£ 20,000.00	-	£ 20,000.00
Other	£ 1,525.00	£ 1,525.00	-	£ 1,525.00
Bank Interest	£ 1,593.00	£ 500.00	1,093.00	£ 2,000.00
<b>Total Budget Income</b>	<b>£ 23,118.00</b>	<b>£ 22,025.00</b>	<b>1,093.00</b>	<b>£ 23,525.00</b>